

附件

Exhibit

國立臺灣師範大學學術期刊機構典藏授權書

Letter of Authorization for National Taiwan Normal University
Academic Journal Collection

為建立國立臺灣師範大學機構典藏，促進本校學術期刊之開放取用，提升期刊之能見度與使用率，茲同意將本單位出版之期刊授權本校圖書館進行機構典藏。

In order to establish the institutional collection of National Taiwan Normal University, promote the open access of academic journals of the university, and enhance the visibility and impact of the journals, it is hereby agreed to authorize the library of the university for the institutional collection of the periodicals published by the department.

一、 授權標的

1. Subject matter of authorization

「授權標的」為本單位所出版之期刊出版品內容，明細詳如附件。

"Authorized subject" refers to the content of periodical publications published by the department, and the details are as attached.

二、 授權範圍

2. Scope of authorization

本單位同意以非專屬授權方式，授權本校圖書館將「授權標的」無數位檔之紙本期刊進行數位化，已有數位檔者本單位將提供數位檔案，供圖書館收錄於機構典藏系統，透過網際網路或其他公開傳輸方式，提供使用者檢索、瀏覽、下載、傳輸、列印等服務。

The department agrees to authorize the school library to digitize the "authorized subject" paper periodicals without digital files in a non-exclusive authorization method. For those with existing digital files, the department will provide digital files for the library to include in the institutional collection system. This institutional collection system provide users with services such as retrieval, browsing, downloading, transmission, and printing through the Internet or other public transmission methods.

三、 圖書館負責事項

3. Responsibilities of the library

1. 圖書館負責機構典藏等系統之建置、書目資料建檔、核對、上傳、維護與更新。

A. The library is responsible for the establishment of the institutional collections system, bibliographic data filing, verification, uploading, maintenance, and updating.

2. 為促進本校期刊能見度及被引用率，圖書館得再授權第三方資料庫以非專屬方式收錄本授權標的內容。

B. In order to enhance the visibility and impact of the school's journals, the library may re-authorize third-party databases to include the content of this authorized subject in a non-exclusive manner.

四、 授權書壹式貳份，本單位與圖書館各留存一份為憑。

4. The letter of authorization is shared, and the department and the library will each keep one copy as proof.

授權代表人：_____簽章（主編或系主任）

單位名稱：

Legal authority : _____signature

(editor-in-chief or department head)

Department Name :

圖書館代表人：_____簽章（館長）

Library representative : _____signature

(University Librarian)

中華民國 年 月 日

Date: _____

附件：授權刊物清單

Attachment: List of Authorized Publications

期刊名稱	ISSN	期別/發行日期

Journal Title	ISSN	Issue/Release Date

※「期別/發行日期」填寫範例：第 1 期(民 107 年 9 月)至-
後加一連字號”-“表後續出刊之期別將自動列入授權範圍。

※Period/Issue Date Filling Example : 1(10709)-
Add a hyphen "-" to indicate that the issue of subsequent publications will be
automatically included in the scope of authorization.

※於合約有效期間內，如遇授權標的名稱變動，出版單位專責人員應主動通知圖書館，並更新「授權刊物清單」內容。惟期刊名稱變動但 ISSN 不變時，視為同一授權標的。

※During the effective period of the contract, if the name of the subject of authorization changes, the publisher shall notify the library and update the content of the "List of Authorized Publications". However, when the title of the journal changes but the ISSN remains the same, it will be regarded as the same authorized subject.

※於合約有效期間內發行之期刊，出版單位應授權圖書館得利用期刊內之全部或部份著作（依上表所列之刊期而定）。如有著作授權較複雜之情形，由出版單位一併提供部份著作授權清單，視同授權標的內容。

※For periodicals published within the effective period of the contract, the publishing department shall authorize the library to use all or part of the works in the periodicals (depending on the periods listed in the above table). In case of complicated authorship, the publisher shall provide a list of partial authorship, which shall be regarded as the content of the authorized object.

※於合約有效期間內，出版單位新發行且未列入本授權刊物清單內之期刊，可自由選擇是否加入授權標的中，若選擇加入，由出版單位專責人員書面通知圖書館更新「授權刊物清單」內容。

※During the effective period of the contract, the publishers are free to choose whether to add periodicals that are not included in the list of authorized publications to the list of authorized publications. If they choose to join, the responsible staff of the publishing department will notify the library in writing to update the "List of Authorized Publications" content.

※未在授權範圍內之卷期文章，僅供校內 IP 於機構典藏資料庫中檢索。

※Issue articles that are not within the scope of authorization are only available for retrieval in the institution's collection database by the school's IP.